

EMPLOYMENT AGREEMENT

Employment Agreement between GIFT, LLC. (the "Company") and _____ (the "Employee"). The Company employs the Employee on the following terms and conditions:

1. Salary

Probationary Period: The Company will pay Employee a fixed salary of \$2,000 for the services of the Employee. Trial period lasts for 30 days (One Month).

Regular Employment (upon completion of the trial period):

Your beginning rate of compensation is \$24,000.00 Annual Salary (\$2,000 every month). In addition to this compensation, you will also be paid a commission based on customers' bonus.

Payment is sent monthly by check or direct bank deposit.

The Employee will be provided with a corporate card to pay for out-of-pocket expenses, in accordance with our policies after you sign a one year contract (upon successful completion of the test period).

2. Duties and Position

The Company hires the Employee in the capacity of a Personal Assistant. The Employee's duties:

Providing enthusiastic, professional, quality service to our customers. Processing various inquiries to enhance their quality of life.

Planning, organizing and research

Assisting with corporate & personal shopping / acquisition (includes providing thoughtful ideas, locating, purchasing, wrapping and delivering as needed)

You must possess fluent knowledge of the city and geography of surrounding areas; as well as knowledge of the restaurants, amenities, clubs and tourism industries to provide to hotel guests.

Making arrangements for VIP or out-of-town guests (which includes: ideas, researching, scheduling, booking, communication, and follow-up as needed)

Making entertainment arrangements (which includes: ideas, researching, scheduling and booking, communication, and follow-up as needed).

3. Time of work

This is not a fulltime position. The Employee can choose a suitable time to perform duties and fulfill the expectations of the position. This is a home-based position. Employees are encouraged to combine this work with other activities, ensuring that all duties are being performed adequately for the Company. Average load is between two to three hours a day.

4. Confidentiality of Proprietary Information

The Employee agrees, during or after the term of this employment, not to reveal confidential information or trade secrets to any person, firm, corporation, or entity. The Company reserves the option to terminate the Employee's agreement with the Company should this occur.

5. Disability

In the event that the Employee cannot perform the duties because of illness or incapacity, the Employee may take two weeks leave from the position. However, if the Employee is absent from work for any reason for a continuous period of over a month, the Company may terminate the Employee's employment, and the Company's obligations under this agreement will cease on that date.

6. Termination of Agreement

Without cause, the Company may terminate this agreement at any time upon 7 days written notice to the Employee. The Company may request that the Employee continue to perform his/her duties up to the date of termination. The Company will continue to pay the Employee the salary earned on any such transactions. If the employee has been working for more than 6 months by the day of termination, the Company will pay him \$2,500. The Employee may also terminate employment upon 7 days' written notice to the Company. Employee may be required to perform his or her duties and will be paid the regular salary to the date of termination but shall not receive severance allowance. Notwithstanding anything to the contrary contained in this agreement, the Company may terminate the Employee's employment upon 7 days' notice to the Employee should any of the following events occur:

The client doesn't receive adequate funds due to the Employee's error or;

The Employee reveals confidential information or;

The Employee intentionally processes erroneous purchases.

The Employee does not demonstrate required work ethics and due diligence.

7. Effect of Prior Agreements

This Agreement supersedes any prior agreement between the Company, or any predecessor of the Company and the Employee, except that this agreement shall not affect or operate to reduce any benefit or compensation owing to the Employee of a kind elsewhere provided and not expressly provided in this agreement.

8. Severability

If, for any reason, any provision of this agreement is held invalid, all other provisions of this agreement shall remain in effect. If this agreement is held invalid or cannot be enforced, then to the full extent permitted by law, any prior agreement between the Company (or any predecessor thereof) and the Employee shall be deemed reinstated as if this agreement had not been executed.

9. Oral Modifications Not Binding

This instrument is the entire agreement between the Company and the Employee. Oral changes have no effect. It may be altered only by a written agreement signed by the party against whom enforcement of any waiver, change, modification, extension, or discharge is sought.

ESSENTIAL ELEMENTS

First name

Last name

Country

State (Province)

City

Address

Zip (Postal)

Home phone

Cell phone

Email

Signed on the ____ of _____ 2017.

Employer

Gift, LLC


575 Madison Ave

New York, NY 10022

7BUKS.COM

info@7buds.com

(347) 871-3900



Shoku Sesay
HR Manager